

2024 Port Clinton Lighthouse & Maritime Festival

Vendor Application Form

The Port Clinton Lighthouse Conservancy (PCLC) is now accepting vendor applications for the 6th Annual Port Clinton Lighthouse Festival, which will take place on Saturday, August 17, 2024, from 10 a.m. to 4 p.m. We welcome vendors whose merchandise has a nautical or lighthouse theme. Please read the **Rules of the Festival** carefully, complete and sign the **Application Form**, and return it to us. The Early Bird deadline is May 15. No applications will be accepted after August 1. For questions visit our website listed below.

RULES OF THE FESTIVAL

1. We would like vendors to have merchandise with nautical, maritime, lighthouse, or local theme, and especially items featuring the Port Clinton Lighthouse or local maritime history. No imported items, wholesalers or dealers please. The PCLC reserves the right to reject applicants not thematically appropriate for our festival.
2. The PCLC reserves the right to require non-compliant exhibitors to leave the festival, in which case the registration fee will not be refunded.
3. Spaces are reserved. Upon arrival, exhibitors must check-in to receive their space assignment.
4. Although the PCLC will try to accommodate space assignment requests, it reserves the right to assign spaces in a way that best serves the festival and may change space assignments without notice.
5. Exhibitors agree to adhere to the boundaries of the space(s) they are assigned.
6. Exhibitors must ensure that their tents or awnings are securely fastened, weighted, and/or anchored.
7. Exhibitors must remain open until the scheduled closing time for the festival.
8. Exhibitors are responsible for collecting and remitting sales tax.
9. Exhibitors assume full responsibility for loss or damage to their property or person.
10. There are no "rain dates." The festival will be held come rain or shine.
11. There are no refunds. "No Shows" who fail to contact us prior will not be invited back next year.
12. Check-in is from 7 to 9:30 a.m. the day of the festival. Vehicle off-loading must be completed and all vehicles returned to a designated parking area and display their parking pass no later than 9:30 a.m.
13. Break-down is from 4 to 5 p.m. Vendors may not begin break-down until Festival closing time at 4 p.m. I have read, understand, and agree to abide by these rules. (Initials of responsible party _____)

APPLICATION FORM

Business Name _____ Name _____

Address _____ City _____ State _____ Zip _____

Work/Home Phone _____ Cell Phone _____ Email _____

Description of your merchandise, art, or craft _____

Check if non-profit _____ (no cost to attend). Nature of organization _____

Special Requests _____

I have read, understand and agree to abide by the Rules of the Festival. Signature: _____

Space Reservations: A single space is 12' x 12', priced at \$45.00 each if reserved prior to May 15, 2024 or \$60.00 each after May 15, 2024. This fee is waived for non-profit organizations and government agencies.

Number of spaces desired _____ Amount enclosed _____ (Checks payable to: Port Clinton Lighthouse Conservancy)

Return this page with payment to: Port Clinton Lighthouse Conservancy, P.O. Box 389, Port Clinton, OH 43452

