

2018 Port Clinton Lighthouse Festival

Call for Vendors

The Port Clinton Lighthouse Conservancy (PCLC) is now accepting vendor applications for the 2nd Annual Port Clinton Lighthouse Festival, which will take place on Saturday, August 4, 2018, from 11 a.m. to 5 p.m. We welcome vendors whose merchandise has a nautical or lighthouse theme. Please read the **Rules of the Festival** carefully, complete the **Application Form**, and return it to us. The Early Bird deadline is May 15. No applications will be accepted after August 1, 2018. For questions call Clair Jeremy at 419-344-4486 or Alex Thomas at 419-797-2504 or visit our website listed below.

RULES OF THE FESTIVAL

1. We accept vendors whose merchandise has a nautical, maritime, lighthouse, or local theme, and especially items featuring the Port Clinton Lighthouse or local maritime history. No imported items, wholesalers or dealers please. The PCLC reserves the right to reject applicants not thematically appropriate for our festival.
2. The PCLC reserves the right to require non-compliant exhibitors to leave the festival, in which case the registration fee will not be refunded.
3. Spaces are reserved. Upon arrival, exhibitors must check-in to receive their space assignment.
4. Exhibitors must not expand beyond their assigned space(s).
5. Exhibitors must remain open until the scheduled closing time for the festival.
6. Exhibitors are responsible for collecting and remitting sales tax.
7. Exhibitors assume full responsibility for loss or damage to their property or person.
8. Exhibitors must ensure that their tents or awnings are securely fastened, weighted, and/or anchored.
9. Although the PCLC will try to accommodate space assignment requests of vendors, it reserves the right to assign spaces in a way that best serves the festival and may change space assignments without notice.
10. There are no "rain dates." The festival will be held come rain or shine.
11. There are no refunds. "No Shows" who fail to contact us prior will not be invited back next year.
12. Check-in is from 8 to 10:00 a.m. the day of the Festival. Vehicle off-loading must be completed and vehicle returned to the vendor parking area no later than 10:30 a.m.
13. Breakdown is from 5 to 6 p.m. Vendors may not begin breakdown until Festival closing time at 5 p.m.
I have read, understand, and agree to abide by these rules. (Initials of responsible party_____)

APPLICATION FORM

Business Name _____ Name _____

Address _____ City _____ State _____ Zip _____

Work/Home Phone _____ Cell Phone _____ Email _____

Description (or attach) of your merchandise, art, or craft _____

Check if non-profit _____ Nature of organization _____

Special Requests _____

AFFIRMATION: I agree to abide by the Rules of the Festival. Signature: _____

Space Reservations: A single space is 12' x 12', priced at \$45.00 each if reserved prior to May 15, 2018 or \$55.00 each after May 15, 2018. This fee is waived for non-profit organizations and government agencies.

Number of spaces desired _____ Amount enclosed _____ (Checks payable to: Port Clinton Lighthouse Conservancy)

Return this page with payment to: Port Clinton Lighthouse Conservancy, P.O. Box 389, Port Clinton, OH 43452. Questions can be directed to contact@portclintonlighthouse.org

